

**Attend Today, Achieve Tomorrow**

**Did you know?**

100% attendance means being at school for 190 days each year.

90% attendance = 19 days lost each year.

19 days = 3 weeks and 4 days lost each year.

19 days = 107 lessons lost each year.



## **Attendance Information**



Beaconsfield Street  
Newcastle upon Tyne  
NE4 5AW  
Telephone: [0191 272 0239](tel:01912720239)  
Email: [admin@moorside.newcastle.sch.uk](mailto:admin@moorside.newcastle.sch.uk)  
Website: [www.moorside.newcastle.sch.uk](http://www.moorside.newcastle.sch.uk)

Head Teacher: L Hall  
Email: [linda.hall@moorside.newcastle.sch.uk](mailto:linda.hall@moorside.newcastle.sch.uk)

Welcome to Moorside Primary School. At Moorside good attendance and punctuality is paramount to your child's learning.

- If your child is absent due to illness please contact school as soon as possible on 0191 2720239
- If your child is persistently absent they would be at risk of losing their place in school.
- If your child has a minor illness such as cough or cold they can still come into school and if they are ill in school we can call you. Please keep your contact numbers up to date. If children require medication, parents can come into school to dispense this medicine throughout the day.
- Please make medical appointments outside of the school day. We appreciate that this can not always be possible and in that case we will require proof of the appointment i.e. letter or appointment card.
- If your child does need to attend a medical appointment throughout the day they can still come into school before and after the appointment.
- Holidays and leave of absence during term time will not be authorised. School holiday calendars are available from the school office as well as being available online at [www.newcastle.gov.uk](http://www.newcastle.gov.uk). Please plan your trips around these holidays.
- Good punctuality gives the child a good start to the day. We offer a free breakfast club from 8.00 a.m. until 8.30 a.m. where they can have a range of cereals and toast. The children can play games with their friends and they are then taken to their classroom.
- The school day starts at 8.55 a.m. and finishes at 3.15 p.m. Please be on time for the start and finish of the day as we find it unsettles children if they come into class late or are late being collected.

#### Tips to get your child to school on time

- Make sure your child knows why school is important.
- Show your child that you are interested in what they have done at school.
- Get everything ready the night before.
- Arrange appointments before or after school or during the school holidays.
- Set your alarm and your child's alarm clock. See who can beat the clock!
- If you travel by bus or walk set off a bit earlier.

#### Support

- If you require any support or assistance, our parent support team, Mrs Knowles and Ms Williams are available daily to speak to.
- If you would prefer to speak to the Head Teacher, Ms Hall or a member of the leadership team, appointments can be made with the school office.

